1. At first, log in your store's admin area and go to "Apps" Menu.

2. Then, click on the link from the line which states "Working with a developer on your shop? **Manage private apps**" as shown below;
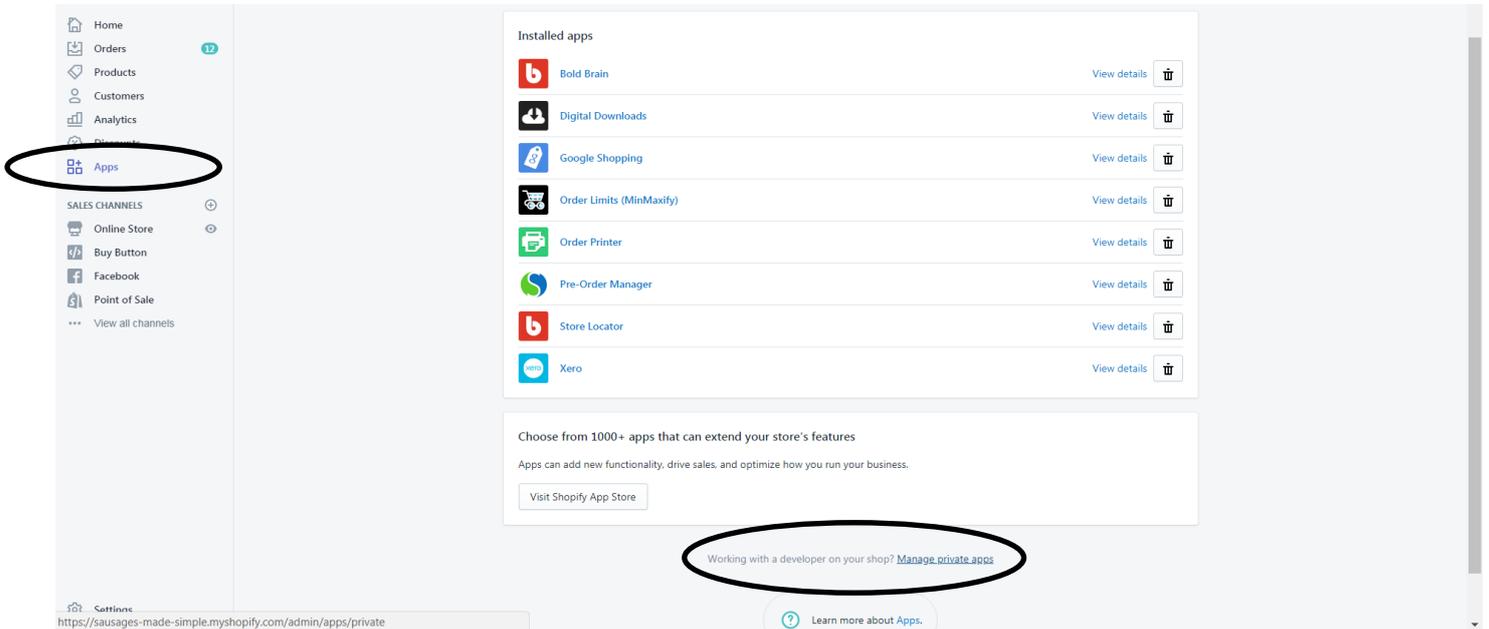
3. Click on the button "**Create a new private app**"

4. Enter at title of the app (such as 'Parcel2Courier') and provide your Contact email (optionally).

5. Then, you need to grant the Private app with permissions to enable data interaction with your store. To do this, click on all drop-down menus and change permission status from "No access" to "Read" or "Read and Write" as illustrated below.
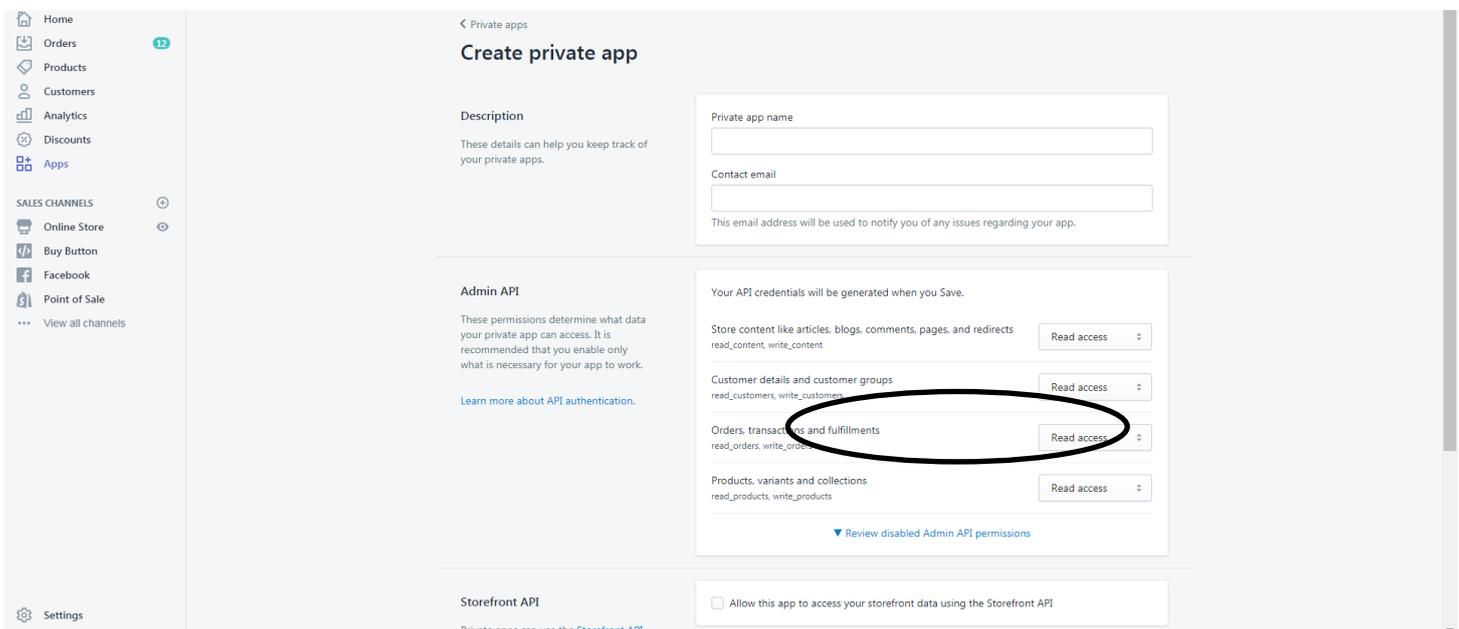
- **Customer details and customer groups (READ ACCESS)**
- **Orders, transactions and fulfilments (READ ACCESS)**
- **Products, variants and collections (READ ACCESS)**
- **Product information (READ ACCESS)**
- **Shipping rates, countries and provinces (READ / WRITE ACCESS)**
- **Fulfillment services (READ / WRITE ACCESS)**

6. Click Save app then copy the API keys as displayed back into your Parcel2Courier Business Portal Shopify page